



# Open Records Request Form

Fill out the Open Records Request form below to request public information (PIR). TCEQ accepts Open Records Requests in any legible format; this form is intended to be a guide to help expedite requests.

\*Make a copy of the form for your records. Call 512/239-3282 for questions about the form.

Please Mail completed form to:

Texas Commission on Environmental Quality

Attn: Public Information Officer, MC 197

P.O. Box 13087

Austin, Texas 78711-3087

Or Fax your request to 512/239-OPEN (6736); or E-mail your request to [openrecs@tceq.state.tx.us](mailto:openrecs@tceq.state.tx.us)

Open Records Requests (ORR) aka Public Information Act (PIA) requests should contain the following information:

**Please input your contact information below. Required fields are marked with an asterisk (\*).**

\* Name: **Robert (Bob) Werner**

Company/Organization: **U.S. Environmental Protection Agency**

Type of Requestor: **U.S. Government**

\* Mailing Address: **U.S. Environmental Protection Agency, (6SF-TE) Werner, 1445 Ross Ave.**

\* City: **Dallas** \* State: **Texas** \* ZIP Code: **75202-2733**

E-Mail Address: **werner.robert@epa.gov**

\* Phone Number: **214.665.6724** Fax: **214.665.6660**

**\*Please provide the complete name(s) of the site/facility; including address, you are inquiring about:**

**Please review "Texas Air Control Board" and "Texas Department Of Water Resource" historical files for copies of the below permits:**

- \* **Texas Air Control Board Permit No. R-6027 (Crude Oil Topping Plant and Barge Dock No. 1 R-1 Ingleside, San Patricio County, Texas)**
- \* **Texas Air Control Board Permit No. R-6625 (Crude Oil Topping Unit No. R-2 Ingleside, San Patricio County, Texas)**
- \* **Texas Air Control Board Permit No. C7557 (Unleaded Gasoline Production Facility Ingleside, San Patricio County, Texas)**
- \* **Texas Department of Water Resources Permit No. 02142, approved November 17, 1980, as renewed by Texas Water Commission order, dated March 30, 1983.**



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Many facilities are found in the TCEQ's Central Registry. For example a search by Regulated Entity (RN) will reveal permits and registrations regarding a facility's Air, Water, Waste or Remediation ID numbers.

Please provide any information which will enable the agency to perform a more comprehensive record search:

**Please provide copies of correspondence that identifies the name(s) of any/all business entity(ies) that conducted one or more of the following activities at any of the above identified permitted facilities prior to 1980:**

- \* **Oil refinery**
- \* **Petroleum refinery**
- \* **Crude oil topping plant and Barge Dock No. 1**
- \* **Crude oil topping Unit No. R-1**
- \* **Crude oil topping Unit No. R-2**
- \* **Unleaded Gasoline Production Facility**

All TCEQ records are available for public view unless one of the exceptions to disclosure listed in the Public Information Act applies. Government Code Chapter 552 - Public Information, lists the exceptions. Some types of information that may be kept confidential include:

- Private, personal information such as certain financial or medical information;
- Certain law enforcement information, which may include the identity of informers;
- Complainant's identity;
- Some information related to ongoing litigation;
- Proprietary information submitted by regulated entities;
- Attorney-client (privileged).

**Are you requesting any and all documents including those that may meet an exception from disclosure under the Public Information Act (PIA)?**

**XX - Only publicly available documents**

☐ ~~Any and all documents (including confidential information)~~

~~(NOTE: 'Any and all documents' option may require an Attorney General ruling.)~~

**Do you need the documents certified?**

☐ ~~Yes (additional fees apply)~~

**XX - No**

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512/239-3282.